Accessories

Administration · https://www.bookedscheduler.com/help/administration/accessories/

What's an Accessory

Accessories can be thought of as ancillary resources used during a reservation. Examples may be projectors or chairs in a conference room, parking spaces, or virtual items such as tickets to an event.

Accessories can be viewed and managed from the Accessories menu item under Application Management.

By default accessories have an unlimited in quantity, meaning any number of them can be booked concurrently. Setting an accessory quantity will prevent more than a specific quantity of accessories from being booked at a time across all concurrent reservations. For example, if an accessory has a quantity of 5, no more than 5 individual items can be reserved across all reservations at a time.

Tying Accessories to Resources

It is also possible to limit accessories to only be reserved with specific resources. If an accessory is tied to a resource, it is possible to set the minimum and maximum quantity required per reservation. For example, a rule can be configured to require that between 10-15 chairs must be booked if you are booking a conference room.